

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, DECEMBER 15, 2015  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Denise Otter, Assessor's Office; Bob Perkins and Alyssa Mitchell, Procurement; Lyn Call and Selena O'Neal, Operations; Megan Leatherman, Development Services; Claire Tardiff, Prosecuting Attorney's Office; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

1. Procurement

- Award of RFP 16014, Ada County Poll Books (*Tabled from 12/4/15*)

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

B. Perkins presented the Evaluation Committee's recommendation for award.

**ACTION: D. CASE MOVED TO TABLE AWARD RFP 16014, ADA COUNTY POLL BOOKS TO DECEMBER 22, 2015, TO ALLOW TIME TO GATHER MORE INFORMATION. R. YZAGUIRRE SECONDED.**

**DISCUSSION: THE PARTIES DISCUSSED FUNDING OF THIS PROJECT AND POSSIBLE TIME CONSTRAINTS.**

**ACTION: D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

2. Treasurer's Office

- Monthly Financial Report, November 30, 2015 (*Tabled from 12/8/15*)

R. Yzaguirre stated the Treasurer is unable to attend Open Business Meetings.

**ACTION: D. CASE MOVED TO REMOVE THE MONTHLY FINANCIAL REPORT FOR NOVEMBER 30, 2015, FROM THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**V. NEW BUSINESS:**

1. Procurement

- Opening of Bid 16004, Ada County Armored Car Services

B. Perkins provided the Board one response to Bid 16004, Ada County Armored Car Services. He requested the name of the bidder, confirmation that a bid bond security was included, and the total cost for all locations be read into the record. R. Yzaguirre read the requested information into the record and stated there was no check for the bid bond security.

The parties discussed how the amount of the bid bond was figured and that the bid is considered unresponsive.

**ACTION: D. CASE MOVED TO TABLE BID 16004 ADA COUNTY ARMORED CAR SERVICES TO DECEMBER 22, 2015, FOR FURTHER CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

### Public Hearing

#### 2. Resolutions (2)

- a. Resolution No. 2103 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Prosecuting Attorneys Budget

R. Yzaguirre opened the public hearing and read Resolution No. 2103 into the record.

*[There was no public testimony.]*

R. Yzaguirre closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2103 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

- b. Resolution No. 2104 - Resolution for Sole Source Procurement of Conducted Energy Weapon Devices and Equipment for the Ada County Sheriff's Office

R. Yzaguirre opened the public hearing. D. Case read Resolution No. 2104 into the record.

*[There was no public testimony.]*

R. Yzaguirre closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2104 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

### Closed Public Hearing

#### 3. Auditor's Office - No Report

#### 4. Claims Journal - December 11, 2015

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 11, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

#### 5. Personnel Action Forms (1 Leave with Pay)

**ACTION: D. CASE MOVED TO APPROVE 1 LEAVE WITH PAY AS LISTED ON THE AGENDA; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

#### 6. Assessor's Office - No Report

#### 7. Chief of Staff - No Report

#### 8. Billing Services - Trash Exemption Request - Jim Holt

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**ACTION: D. CASE MOVED TO APPROVE THE TRASH EXEMPTION REQUEST AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED.**

**DISCUSSION: D. CASE THANKED L. CALL FOR HER RESEARCH AND STATED HE BELIEVED THIS IS A UNIQUE SITUATION. R. YZAGUIRRE CONCURRED.**

**ACTION: D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

9. Expo Idaho (*Authorize the Acting chairman to Sign*)

- Interim Events
- Dennis Dillon, Car Sale, January 20-24, 2016 (Set Up January 19, 2016)

**ACTION: D. CASE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

10. Parks and Waterways (*Authorize the Acting chairman to Sign*)

- Barber Park Education and Event Center (2)
  1. James Sevy, Eells/Sevy Wedding & Reception, January 30, 2016
  2. Liz Adams, Adams/Schaffer Wedding & Reception, October 9, 2016

**ACTION: D. CASE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

11. Agreements (17) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Acting chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11457 - Agreement Between Ada County and James R. Hetherington , Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- b. Agreement No. 11458 - Agreement Between Ada County and Sandi O'Shea, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- c. Agreement No. 11459 - Agreement Between Ada County and Rorique Toye, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- d. Agreement No. 11460 - Agreement Between Ada County and Fremont County for Limited Pathology Services
- e. Agreement No. 11461 - Agreement Between Ada County and Salus Counseling, LLC for Use of Office on Violence Against Women Grant Funds 2015-16
- f. Agreement No. 11462 - Agreement Between Ada County and Chase/Paymentech, LLC. for Payment Processing Instructions and Guidelines
- g. Agreement No. 11462-1-15 - Application Between Ada County and Chase/Paymentech, LLC for Credit Card Transactions
- h. Agreement No. 11463 - Agreement Between Ada County and GenCore Candeo, LTD dba The Genesis Group for Software Purchase to be Installed on Statewide 700 MHz Public Safety Radio System
- i. Agreement No. 11464 - Agreement Between Ada County and Eide Bailly LLP for Auditing Services of the Emergency Communications Fund
- j. Agreement No. 11465 - Agreement Between Ada County and Eide Bailly LLP for Auditing Services of the Sheriff's Office Cash Receipts and Disbursements
- k. Agreement No. 11466 - Agreement Between Ada County and The You Have Options Program for Instruction Courses at the Sheriff's Office (March 7-11, 2016)
- l. Agreement No. 02917-1-15 - Amendment Agreement Between Ada County and Dry Creek Cemetery for the Purchase of Burial Lots of Deceased Indigent Persons
- m. Agreement No. 7142-7-15 - Renewal Agreement Between Ada County and iAnywhere Solutions, Inc. for Software License, Support and Maintenance
- n. Agreement No. 9570-4-15 - Renewal Agreement Between Ada County and Idaho State University for Research Relating to Death by Medication/Drug Overdose
- o. Agreement No. 10876-11-15 - Imagesoft Statement of Work for Phase 4, Part 1, for the Agreement Between Ada County and ImageSoft, Inc. for OnBase Indigent Services Electronic Content Management System

- p. Agreement No. 11140-1-15 - Amendment Agreement Between Ada County and US Army Corps of Engineers at Lucky Peak for Law Enforcement Patrol (Performance Period May 15-September 8, 2015)
- q. Agreement No. 11373-5-15 - Addendum Agreement Between Ada County and First American Title and Escrow for Closing Documents of 250 W. Case Street, Kuna, Idaho

R. Yzaguirre read the agreement numbers into the record.


**ACTION: D. CASE MOVED TO APPROVE THE 17 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:20 a.m.

  
Rick Yzaguirre, Acting chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk